



PAKISTAN KIDNEY AND LIVER INSTITUTE & RESEARCH CENTER

ONE PKLI Avenue, Opposite DHA Phase VI, Lahore

MINUTES OF PRE-BID MEETING

PREQUALIFICATION OF VENDORS FOR DAILY LOCAL PURCHASE OF SURGICAL DISPOSABLE CONSUMABLES (LOCAL/IMPORTED) ON DAY TO DAY BASIS FOR

PKLI & RC.

PRO/34/2021

A meeting regarding pre-bid for PREQUALIFICATION OF VENDORS FOR DAILY LOCAL PURCHASE OF SURGICAL DISPOSABLE CONSUMABLES (LOCAL/IMPORTED) ON DAY TO DAY BASIS was held on Monday, April 12, 2021 at 1100 am in the Lecture Room # 2 of PKLI & RC 1-PKLI, Knowledge Park, DHA Phase-6, Lahore.

Following members of PKLI representatives attended this pre-bid meeting: -

- | | |
|----------------------|--------------------------------|
| 1. Jamil Ahmad | Team Leader, SICU |
| 2. Najma Khurram | Team Leader, Dialysis |
| 3. Waseem Bhatti | Accounts Officer, Finance |
| 4. Mian Faisal Hayat | Assistant Manager, Procurement |
| 5. Fatima Fayyaz | Procurement Officer |
| 6. Adil Kanwal | Assistant Manager, Procurement |

Representatives of the following companies attended the Pre-Bid meeting: -

- | | |
|-------------|--------------|
| 1. M. Ahsan | Zia Pharmacy |
|-------------|--------------|

Following points were discussed and approved:

- **Mr. Adil Kanwal** informed the participants about availability of **bidding documents** on PKLI website, and inquired from vendors about review of documents.
- **Mr. M. Ahsan** from **M/s. Zia Pharmacy** acknowledged that they have read and understood the bidding documents.
- **Mr. M. Ahsan** from **M/s. Zia Pharmacy** inquired about attachment of tentative list of surgical disposable consumables in bidding documents.
- In response **Mr. Faisal Hayat** and **Miss Fatima** from **Procurement**, replied that list cannot be furnished for said tender due to uncertain circumstantial need. Any kind of surgical disposable consumables can be demanded keeping in view the requirement.
- **Mr. M. Ahsan** from **M/s. Zia Pharmacy** inquired about acceptable distance of vendor premises from PKLI&RC.
- **Miss Fatima** from **Procurement** replied that required radius is within 30 km from PKLI & RC.
- **Mr. Adil Kanwal** from **Procurement** provide clarity to participants about bid security i.e. (Rs. 450,000/-) which is 1% of estimated cost, which is a typographic mistake and mentioned as 0.5 % in bidding documents.



PAKISTAN KIDNEY AND LIVER INSTITUTE & RESEARCH CENTER

ONE PKLI Avenue, Opposite DHA Phase VI, Lahore

- **Assistant manager Procurement Mr. Adil Kanwal** informed the participants that minutes of pre-meeting will be uploaded on PKLI website within 48 hrs. and will be considered part of the bidding document.