

**PRE-BID MEETING MINUTES**

**HIRING OF THIRD-PARTY SERVICES FOR THE PROVISION OF  
SECURITY GUARD SERVICES FOR PKLI HOSPITAL**



(06<sup>TH</sup> JULY 2021)

**PRO-59-2021**

**PAKISTAN KIDNEY AND LIVER INSTITUTE AND RESEARCH CENTER**

Today 6<sup>th</sup> July 2021 we have conducted a pre-bid meeting of tenders for the Hiring of third-party security guard services at 11:00 am in lecture room 02.

Following members were attended the meeting

1. Mr. Maj ( R ) Iftikhar Ahmad      Manager Security
2. Muhammad Omair Bin Asif      Senior Procurement Officer
3. Mr. Khurram Shahzad      Security Officer

Following vendors were attended the meeting

1. Maj ( R ) Iqbal Javid      Al-Zarar Security Pvt Ltd.

The following below-mentioned points were discussed.

1. Guards must be educated
2. The company will ensure the quality of guards.
3. Including fine the pay of the day on which guard is absent will be deducted.
4. Security guards providing the company will be responsible for Food, Transportation, and residence of guards, etc.
5. Minimum 50% guards must be Ex-Army, 30% must be CAF and 20% guards must be civilians.
6. Only selected guards will be deployed.
7. Attendance is ensured by PKLI security department.
8. The security company will provide leaver in place of absent guards.
9. No guards of security company will ask to PKLI administration for salary.
10. All administrative expenses must be borne by security guards providing the company.
11. On location-wise walkie talkie will be provided by the security guard providing company.

Pre Bid Meeting 6 July 2021

M. Omaid Procurement

*[Signature]*  
6/7/2021

Maj Iftikhar Security

*[Signature]*  
6/7/2021

Maj Iqbal Security Coy

Algarai  
*[Signature]*  
06/07/21