



PAKISTAN KIDNEY AND LIVER INSTITUTE AND RESEARCH CENTER



Pakistan Kidney and Liver Institute and Research Center (PKLI & RC) is working as a body corporate through Pakistan Kidney and Liver Institute and Research Center Act 2019 (the Act) passed by the Provincial Assembly of Punjab. PKLI & RC is overseen by an independent Board of Governors constituted through the said Act.

We are pleased to offer following positions for qualified candidates:

Nursing				
Sr. #	Job Title	No. Of Posts	Qualification	Experience
1	Head Nurse	2	BScN/General Nursing + specialization in any field of Nursing + Post RN preferably Hospital Management Course will be preferred, BLS & ACLS Certified (where required)	At least 8-10 years of clinical & management experience. Good Management skills, Excellent Communication and Interpersonal skills, Negotiation skills, Stress Management, problem solving Decision making skills, Effective Unit management. Team building and effective managerial skills.
2	Nurse Manager	2	BScN/General Nursing + specialization in any field of Nursing + Post RN Hospital Management Course will be preferred, BLS & ACLS	10-12 years of experience. (At least 3-4 years of management experience) Good Management skills, Excellent Communication, and Interpersonal skills, Negotiation skills, Stress Management, Teamwork, problem-solving, delegation, time management & Decision-making skills, and Effective Unit management. Ability to handle detailed, complex concepts and problems. Team building and effective managerial skills.
3	Clinical Nurse Instructor	2	BScN/General Nursing + specialization in any field of Nursing + Post RN	At least 3-5 years of experience in relevant field Written/ verbal communication skills, teaching skills, and excellent interpersonal skills. Knowledge of MS Office, problem-solving skills BLS

4	Nursing Coordinator	1	Bachelor's/ Master's (Preferably) with computer skills and proficiency.	At least 1-2 years of experience in relevant field Support the Director Nursing, Executives, Nurse Managers. To maintain and arrange Nursing meetings / committees with a high level of confidentiality, tact and discretion
5	Office Aide	1	Matriculation / Intermediate	At Least 1-2 years of experience Office aide posses the skills necessary to effectively run an office work

- Market-based competitive salaries will be offered.
 - Only shortlisted candidates will be contacted. No TA/ DA will be admissible for the interview.
 - PKLI&RC has the right to increase or decrease the number of positions at any time based on its need.
 - Candidates selected for an interview will be required to provide information, including relevant documentation and experience certificates of qualifications etc.
 - Candidates who do not meet the selection criteria, need not apply.
 - [Apply online job portal at: https://jobs.pkli.org.pk:440/](https://jobs.pkli.org.pk:440/)
 - Only ONLINE applications will be entertained.
 - Employees from Government Institutes must send their application along with fresh NOC, issued by the concerned department.
 - Applications after the due date will not be entertained.
 - The age limit is 18 to 62 Years, except staff nurses..
 - The applicants who have applied earlier need to apply again.
 - The candidates who will not fulfil the required eligibility criteria can be cancelled at any stage during the process of selection or subsequently.
 - **Deposit an application processing fee of Rs.500/- (non-refundable) through bank deposit slip at Bank of Punjab, Account No. 6580008550400058 OR deposit the same amount in ONLINE account PK51BPUN6580008550400058 under account title Pakistan Kidney and Liver Institute and Research Center.**
- The application fee is not being received through "Raast online transfer app" **temporarily** because the paying persons are not identifiable with this mode of payment.
- Upload screenshot of online transaction or picture of bank slip while applying for an online position.
 - PKLI&RC is an 'Equal Opportunity Employer'.
 - The last date to apply is **October 10, 2022**.

Human Resource Department Pakistan Kidney and Liver Institute and Research Centre (PKLI & RC)
One PKLI Avenue, Opposite DHA Phase VI, Lahore, Pakistan. Phone: 042-111 117 554
Website: www.pkli.org.pk