



Pakistan Kidney and Liver Institute and Research Center (PKLI & RC) is working as a body corporate through Pakistan Kidney and Liver Institute and Research Center Act 2019 (the Act) passed by the Provincial Assembly of Punjab. PKLI & RC is overseen by an independent Board of Governors constituted through the said Act.

We are pleased to offer following positions for qualified candidates:

NON-CLINICAL SERVICES				
Quality & Patient Safety				
Sr. #	Designation	No. of Posts	Qualification	Experience
1	Director Quality & Patient Safety	1	MBBS/BSN/MSN Nursing/MRN/IR with CPHQ or Diploma American Board in Quality Assurance and Utilization Review Physician or Fellowship in Epidemiology & Public Health	10 Years overall experience out of which 7 Years post qualification experience in Quality Assurance. Experience in a JCI accredited hospital will be preferred
Internal Audit				
Sr. #	Designation	No. of Post	Qualification	Experience
1	Assistant Manager Internal Audit	1	Bachelors (Hons)/ Master's Degree in relevant field or equivalent degree	Overall 5 Years relevant experience out of which 1 year relevant Post Qualification Experience
2	Executive Internal Audit	2	Bachelors (Hons)/ Master's Degree in relevant field or equivalent degree	Overall 2 Years relevant experience out of which 1 year relevant Post Qualification Experience
Registration & Central Command unit				
Sr. #	Designation	No. of Post	Qualification	Experience
1	Front Desk Officer	3	Bachelor's/Master's Degree	Fresh
Infection Prevention				
Sr. #	Designation	No. of Posts	Qualification	Experience
1	Manager Infection Prevention	1	MBBS/BScN/MsN and Infection prevention & Control course from any recognized international Institute	Overall 6 Years relevant experience out of which 3 years relevant Post Qualification Experience
2	Infection Preventionist	4	Masters in Clinical Microbiology / Bachelors in Nursing	1 - 2 years relevant experience •Develops and coordinate the infection prevention & control program throughout the facility. •Implements the program by formulation, establishing and evaluation policies and procedures relation to patient care infection control measures throughout the facility. •Participates in infection prevention & control activities, committees and projects as assigned.
3	Administrative Coordinator IPC	1	Bachelor's/Master's Degree	Fresh
Medical Record				
Sr. #	Designation	No. of Posts	Qualification	Experience
1	Medical Record Review Physician	2	MBBS	Fresh
2	Medical Record Technician	8	Bachelor's Degree	3 years relevant post qualification experience

3	Medical Record Coder	4	Bachelor's Degree	2 years relevant overall and 1 year post qualification experience with preferable use of ICD-10, 11, ICD -0-3, DSM-5 CPT, LOINC, HCPCS, RX Norm (Clinical Terminologies, Classifications and Code System)
4	Medical Record Review Nurse	2	BSN/Diploma in Nursing + Midwifery/ any other specialization with valid resignation PNC	Fresh
5	Medical Record Archive Technician	1	Bachelor's Degree	3 years relevant post qualification experience
6	Health Data Analyst	1	Bachelor (Hons)/Master's Degree in Computer Sciences	2 years relevant overall and 1 year post qualification with preferable use of advance tools and technologies (Excel, PowerBI, SQL, R, SPSS, AI)
7	Medical Record Coordinator	2	Bachelors/Masters	Fresh

Research

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Associate Director Research (Clinical)	1	MBBS/MD/BDS with Master in Public Health/Management Sciences/Fellowship in Clinical Research or MBBS/MD/BDS with Fellowship in epidemiology & Public Health or MBBS/MD/BDS with FCPS, MRCP, FRCP & American Diplomate Board with clinical research experience at Teaching Hospital/University Hospital.	10 Years post-MBBS experience out of which at least 5 Years experience in Clinical Research. Clinical trial experience will be preferable. The Candidate must be have worked in a clinical research department in the national or preferably international Hospital with experience in data collection, Data Analysis, writing a research proposal grants, familiar with electronic medical records, ICD & CPT coding System. The Candidate should be able to coordinate the clinical research between various different departments, to interact with physicians and basic scientists, writing grant proposals for the departments and collecting & analyzing the data. Should have publications in peer review journals
2	Associate Director Research (Basic Sciences)	1	MPhil preferable PHD degree in Biological Sciences	At least 10 years post qualification experience in relevant field. The candidate should able to organize basic research lab, should be familiar with all the basic research equipment's, Should be able to publish rigorously, apply for research grants, write research grants & Research proposals. Candidate should have hands on experience in basic research, translational research, cell culture & Tissue culture lab, molecular biology techniques, production of antibodies & an other basic lab techniques.

NURSING

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Head Nurse	2	BScN/General Nursing + specialization in any field of Nursing / Post RN preferably Hospital Management Course will be preferred, BLS & ACLS Certified (where required)	At least 8-10 years overall experience of clinical & management experience. 3 - 4 years experience required as a Head Nurse Good Management skills, Excellent Communication and Interpersonal skills, Negotiation skills, Stress Management, problem solving Decision making skills, Effective Unit management. Team building and effective managerial skills

The Institute of Nursing College & Allied Health Sciences

Sr. #	Designation	No. of Post	Qualification	Experience
1	Principal (Allied Health)	1	M.Phil./M.S in any of the related field of allied health sciences, PhD will be preferred (Physiotherapy /Optometry /Medical Technology (Operation Theatre) /Medical Microbiology.)	10 Years post qualification experience out of which at least 5 Years administrative experience
2	Vice Principal (Allied Health)	1	M.Phil./M.S in any of the related field of allied health sciences, PhD will be preferred (Physiotherapy /Optometry /Medical Technology (Operation Theatre) /Medical Lab Technology /Medical Microbiology.)	06 Years post qualification experience out of which at least 3 Years administrative experience
3	Vice Principal (Nursing College)	1	MSN degree awarded after 16 years of education in relevant field from HEC recognized University/DAI (18 years of education)	06 Years Post BSN/Post-RN experience in Teaching / Clinical/ Research experience (including Graduate & under Graduate Level Teaching) At least 3 Years of administrative experience at various level Good Exposure of curriculum development, examination, Staff recruitment and quality assurance activities
4	Senior Lecturer (Nursing)	2	BSN or Post RN with MSN degree awarded after 16 years of education in relevant field of Health Sciences from HEC recognized University/DAI	2 to 3 Years teaching experience in addition to 2 to 4 Years of clinical experience 1 x research article in HEC recognized 'W', 'X' or 'Y' category journals (Preferable)
5	Lecture (Nursing)	6	Generic BSN/Post-RN BSN	1 Year teaching experience in addition to 2 to 4 Years of clinical experience
6	Visiting Faculty (Bio-chemistry)	1	Generic BSN/Post-RN BSN/Master in relevant field	Internship completed + 2 years of clinical experience + 2 years teaching experience
7	Visiting Faculty (Science Subjects e.g Chemistry, Pharmacology, Pathophysiology)	1	Generic BSN/Post-RN BSN	Internship completed + 2 years of clinical experience + 2 years teaching experience
8	Visiting Faculty (English)	1	Bachelor's (Hons)/Master Degree in English Literature or English linguistics	2 Years teaching experience
9	Computer Teacher	2	BCS(Hons) 4 - Years, BSC Computer Science 2 Years Master of Computer Science.	2 Years working& 1 Year Teaching
10	Support Technician ICT	1	Bachelor's (Hons)/Masters in relevant field	2 Years relevant post qualification experience

HPTP - PKLI Filter Clinics

Sr. #	Designation	No. of Post	Qualification	Experience
1	Assistant Project Director	3	M.B.B.S /BDS/ MD with Master of Science in Public Health/ Health management Or MBBS/ MD with FCPS/MRCP/FRCS/Diplomate American Board/ equivalent degree	Must have a minimum of 10 years of healthcare industry experience with at least 7 years of public health experience and 4 years of experience in a leadership role

2	International Liaison Officer	1	MBBS/MD/BDS with Master in Public Health/ Management Sciences or MBBS/MD/BDS with Fellowship in epidemiology & Public Health Or MBBS/MD/BDS with FCPS/MRCP/FRCP/FRCS/American Diplomate Board with public health experience	10 Years post-MBBS experience out of which at Least 5 Years hands on experience working with National or International NGO's The Candidate should be able to write research grants, Interpret the data, Data Analysis, Experience with International Organization like WHO/CDC/ or Similar Organizations with public Health background. The Candidate Should be familiar with all donor agencies and able to write research proposals. The candidate will work for Hepatitis Prevention Treatment program (HPTP) filter clinics.
3	Consultant (Urology)	1	American Board Certified or MS/MRCP/FRCS with CCST Certification/CCT (UK/Ireland) or FCPS in Urology with 3 years post fellowship experience or equivalent.	Level I: Less than 5 years Level II: 5 – 10 years Level III: 10 – 15 years Level IV: More than 15 years Experience in Renal Transplant will be preferred
4	Consultant (Nephrology)	1	American Board Certified or MS/MRCP/FRCS with CCST Certification/CCT (UK/Ireland) or FCPS in Nephrology with 3 years post fellowship experience or equivalent.	Level I: Less than 5 years Level II: 5 – 10 years Level III: 10 – 15 years Level IV: More than 15 years Experience in Renal Transplant will be preferred
5	Consultant (Hepatology & Gastroenterology)	1	American Board Certified or MS/MRCP/FRCS with CCST Certification/CCT (UK/Ireland) or FCPS in Gastroenterology with 3 years post fellowship experience or equivalent.	Level I: Less than 5 years Level II: 5 – 10 years Level III: 10 – 15 years Level IV: More than 15 years Experience in Renal Transplant will be preferred
Anaesthesia				
Sr. #	Designation	No. of Posts	Qualification	Experience
1	Senior Registrar Anaesthesia	1	FCPS Anaesthesia or equivalent	Fresh • Day to day management of patients under consultant care. • Able to perform diagnostic and therapeutic procedures (as per specialty) under minimal Consultant supervision • At least 1 research publication in a calendar year is expected.
2	Registrar Anaesthesia	8	FCPS all requirement completed for final exam/ equivalent	Completed all training requirements for FCPSII or Equivalent in Anaesthesia • Day to day management of patients and supervise medical officers under consultant care. • Provide on-call cover as per departmental rotas. • Registrars are responsible for the clerking of patients on admission and the initial arrangements for the routine management of these patients

- Market-based competitive salaries will be offered.
- Only shortlisted candidates will be contacted. No TA/ DA will be admissible for the interview.
- PKLI&RC has the right to increase or decrease the number of positions at any time based on its need.
- Candidates selected for an interview will be required to provide information, including relevant documentation and experience certificates of qualifications etc.
- Candidates who do not meet the selection criteria, need not apply.
- [Apply online job portal at: https://jobs.pkli.org.pk:440/](https://jobs.pkli.org.pk:440/)
- Only ONLINE applications will be entertained.
- Employees from Government Institutes must send their application along with fresh NOC, issued by the concerned department.

- Applications after the due date will not be entertained.
 - The age limit is 18 to 62 Years, except staff nurses.
 - The applicants who have applied earlier need to apply again.
 - The candidates who will not fulfil the required eligibility criteria can be cancelled at any stage during the process of selection or subsequently.
 - **Deposit an application processing fee of Rs.3,000/- (non-refundable) against each post for doctors and Rs.500/- (non-refundable) for other positions through bank deposit slip at Bank of Punjab, Account No. 6580008550400058 OR deposit the same amount in ONLINE account PK51BPUN6580008550400058 under account title Pakistan Kidney and Liver Institute and Research Center.**
- The application fee is not being received through "Raast online transfer app" temporarily because the paying persons are not identifiable with this mode of payment.
- Upload screenshot of online transaction or picture of bank slip while applying for an online position.
 - PKLI&RC is an 'Equal Opportunity Employer'.
 - The last date to apply is 21st August, 2023.

Human Resource Department Pakistan Kidney and Liver Institute and Research Centre (PKLI & RC)
One PKLI Avenue, Opposite DHA Phase VI, Lahore, Pakistan. Phone: 042-111 117 554, Website: www.pkli.org.pk