

## LETTER OF UNDERTAKING

is suchined to IND
is submitted to IRB
This is to confirm that the case report / original / review article / Meta-analysis / other titled.
All manuscripts must be accompanied by a letter of undertaking

### I declare that:

- ✓ Proposal is free of any unethical practice or professional misconduct.
  - o Authorship is according to ICMJE.
  - Proposal is not plagiarized.
  - o Full access to the relevant aggregated data.
- ✓ Any financial or other Conflict of Interest have been fully disclosed separately.
- ✓ All substantial support/contribution technically or clinically at institutional or individual level, but who do not fulfil the authorship criteria, are acknowledged separately.
- ✓ All sources of funding are declared.

The ICMJE recommends that authorship be based on the following 4 criteria:

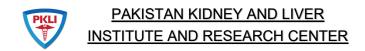
- ✓ Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
- ✓ Drafting the work or reviewing it critically for important intellectual content; AND
- ✓ **Final approval** of the version to be published; AND
- ✓ Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

# **Sequence of Authorship**

- 1. The first author will be the person who contributed most to the work, including writing the manuscript.
- 2. The sequence of authors will be determined by the relative overall contributions to the manuscript.
- 3. The senior author, meeting all criteria for authorship, usually appears last in the authorship list. But if the senior author/supervisor is writing the paper/manuscript then S/He could become a corresponding author. <a href="https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3010799/">https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3010799/</a>

## Non-Author Contributors and Acknowledgement

Contributors who meet fewer than all 4 of the above criteria for authorship should not be listed as authors, but they should be acknowledged.



## **LETTER OF UNDERTAKING**

The acknowledgment section includes contributors who provided purely technical help, writing assistance, or a department chair who provided only general support. Medical Writers; Financial and material support should also be acknowledged.

Groups of persons who have contributed materially to the paper but whose contributions do not justify authorship may be listed under a heading such as 'clinical investigators' or 'participating investigators,' and their function or contribution should be described-for example, 'served as scientific advisors,' 'critically reviewed the study proposal,' 'collected data,' or 'provided and cared for study patients.'

PI: Name and Signature:		
<u> </u>		
Date:		