



Pakistan Kidney and Liver Institute and Research Center (PKLI & RC) is working as a body corporate through Pakistan Kidney and Liver Institute and Research Center Act 2019 (the Act) passed by the Provincial Assembly of Punjab. PKLI & RC is overseen by an independent Board of Governors constituted through the said Act.

We are pleased to offer following positions for qualified candidates:

PKLI&RC - RAWALPINDI

Clinical Staff

Urology

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Consultant (Urology)	2	MBBS or equivalent degree as per PMDC + AmericanBoard Certified in relevant field or MRCP/FRCS/CCT / European boards or MS/MD/FCPS in urology with 3 years post fellowship experience or equivalent.	Level I: Less than 5 years Level II: 5 – 10 years Level III: 10 – 15 years Level IV: More than 15 years Experience in Renal Transplant will be preferred

Pathology / Lab

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Pathology Technicians	3	FA/F. Sc with Medical Lab Technician Diploma (Institute must be affiliated with Punjab Medical Faculty)	1 year relevant post qualification experience

Radiology

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Radiology Technician / Radiographer	4	Diploma in Radiography	1 year relevant experience

Sr. #	Designation	No. of Posts	Qualification	Experience
1	IR Technician	1	Matric & Diploma in Radiography	1 year relevant experience from reputed organization as Technician

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Endoscopy Technician	2	FA / FSC + Diploma or BA / BSc + Diploma or BSc (Relevant Speciality)	1-5 years relevant experience

Pharmacy

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Manager Pharmacy	1	Master's in clinical pharmacy/Pharmacology OR Pharm D (Preferably from a Foreign University) Valid License from Pharmacy Council.	6 years relevant post qualification experience
2	Pharmacy Technician	2	Dip. In relevant field, B Category	1 year relevant post qualification experience

Non - Clinical Staff

Finance

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Treasury / Revenue Officer	1	Bachelor Degree preferably B.Com	2 years relevant Post qualification experience

Supply Chain

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Assistant Manager Supply Chain	2	Bachelor's (Hons)/Masters Degree from HEC recognized Institute . Preferably in Supply Chain Management	5 years relevant experience out of 1 year post qualification experience, preferably in (healthcare)
2	Supply Chain Executives	12	Bachelor's (Hons)/Masters Degree from HEC recognized Institute . Preferably in Supply Chain Management	2 years relevant post qualification experience, preferably in (healthcare)

Administration

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Admin officer	3	Master's degree/Bachelor's Degree (Hons) from a HEC recognized institute	4-6 Weeks Internship will be an Advantage
2	Front Desk CRM	6	Bachelor's/Master's Degree	Fresh
3	Drivers	1	Middle /Matric	5 years post qualification experience is required.Candidate must have HTV / PSV / LTV License
4	Porters	10	Matric	Fresh
5	Officer House Keeping	1	Master's degree/Bachelor's Degree (Hons) from a HEC recognized institute	4-6 Weeks Internship will be an Advantage
6	Supervisor House keeping	2	Master's degree/Bachelor's Degree from a HEC recognized institute	2 years relevant post qualification experience
7	Cleaners	29	Preferably Middle	Fresh / Preference will be given to experience candidates.

Security

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Manager Security	1	Master's degree/Bachelor's Degree (Hons) from a HEC recognized institute	6 Years of relevant post qualification experience + Retired Army
2	Assistant Supervisor Security	3	Master's degree/Bachelor's Degree (Hons) from a HEC recognized institute	2 years relevant post qualification experience
3	Security Guard	12	For EX-Army: Middle, AEC-II (Army Education). For Civilian: Matric	For EX-Army: Min 8 years of experience For Civilian: Min 2 year of experience in security agencies.
4	CCTV Operator	1	Intermediate / Bachelor's	At least 3 years of relevant post qualification experience

ICT

Sr. #	Designation	No. of Posts	Qualification	Experience
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1	ICT Manager	1	Bachelor (Hons) of computer science / Bachelor of information technology / Bachelor of computer engineering or Masters in information technology (MIT)	5 years post qualification managerial experience
2	Assistant Manager ICT	1	Bachelor (Hons) of computer science / Bachelor of information technology / Bachelor of computer engineering or Masters in information technology (MIT)	3 Years relevant post qualification experience
3	ICT Support Technicians (Software and hardware)	3	Intermediate with diploma Computer Engineering	1 year post qualification relevant experience

Financial Screening

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Financial Screening Officer	7	Master's degree/Bachelor's Degree (Hons) from a HEC recognized institute	4-6 Weeks Internship will be an Advantage

Facility Management

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Assistant Manager (Mechanical)	1	BSC Engineering (Mechanical)	5 years relevant post qualification experience required
2	Assistant Manager (Civil)	1	BSC Engineering (Civil)	5 years relevant post qualification experience required
3	Technician (Electrical)	1	Diploma in relevant field	2 years relevant post qualification experience with Diploma
4	Technician (Plumber)	3	Diploma in relevant field	2 years relevant post qualification experience with Diploma
5	Technician (Bio Medical)	1	Diploma in relevant field	2 years relevant post qualification experience with Diploma
6	Carpenter	1	Middle but matriculation will be preferred	3 years post qualification experience

Human Resource

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Assistant Manager Human Resource	1	Master's degree/Bachelor's Degree (Hons) in Human Resources/Management or equivalent from a HEC recognized institute International Certification in Human Resources will be preferred	At least 5 Years relevant experience out of which 1 year post qualification experience is required.
2	Human Resource Executive	1	Master's degree/Bachelor's Degree (Hons) with specialization in Human Resources/Management from HEC recognized Institute or Equivalent International Certification in Human Resources will be an advantage	At least 2 Years relevant post qualification experience is required.
3	Human Resource Officer	3	Master's degree/Bachelor's Degree (Hons) in Human Resources/Management or equivalent from a HEC recognized institute International Certification in Human Resources will be preferred	4-6 Weeks Internship will be an Advantage
4	Human Resource - Record Keeper	1	Bachelor's /Master's Degree	Fresh

PKLI & RC Lahore

Medical Services

Infection Prevention Control

Sr. #	Designation	No. of Posts	Qualification	Experience
1	Infection Preventionist	2	Bachelor's/Masters in Clinical Microbiology/BSCN/Diploma in General Nursing with IPC diploma/Certificate	Minimum 1 Year relevant post qualification experience in clinical areas and Preferably in infection control

Pathology

Designation	No. of Posts	Qualification
1 Post-Graduate Trainee Hematology	1	Candidate must have passed FCPS part 1 as per CPSP regulations

Nursing

Designation	No. of Posts	Qualification
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1	CSSD Technician	1	FA / FSC + Diploma in CSSD/OT Or BA / BSc + Diploma in CSSD/OT Or BSc (CSSD/OT)	At least 1-5 years relevant post qualification experience
Non Clinical				
ICT				
Sr. #	Designation	No. of Posts	Qualification	Experience
1	Chief Information Officer	1	Bachelor (Honours) or Masters in Computer Sciences or Computer Engineering or equivalent	More than 10 years of post qualification experience, in software management with 5 years of experience in leading role. The candidates having additional experience of hardware management will be preferred.
Human Resource				
Sr. #	Designation	No. of Posts	Qualification	Experience
1	Manager Human Resource	1	Master's degree/Bachelor's Degree (Hons) in Human Resources/Management or equivalent from a HEC recognized institute International Certification in Human Resources will be preferred	At least 6 Years relevant experience out of which 3 years post qualification experience is required. Candidate must have experience in functions of Human Resource
2	Associate Manager Human Resource	1	Master's degree/Bachelor's Degree (Hons) with specialization in Human Resources or Management from HEC recognized Institute International Certification in Human Resources will be an advantage	5 years relevant experience out of which 2.5 Years post qualification experience in the same field
3	Assistant Manager Human Resource	1	Master's degree/Bachelor's Degree (Hons) in Human Resources/Management or equivalent from a HEC recognized institute International Certification in Human Resources will be preferred	At least 5 Years relevant experience out of which 1 years post qualification experience is required.
4	Executive Human Resource	1	Master's degree/Bachelor's Degree (Hons) with specialization in Human Resources/Management from HEC recognized Institute or Equivalent International Certification in Human Resources will be an advantage	At least 2 Years relevant post qualification experience is required.
Marketing				
Sr. #	Designation	No. of Posts	Qualification	Experience
1	Coordinator	1	Bachelors/Masters	Fresh
Finance				
Sr. #	Designation	No. of Posts	Qualification	Experience
1	Accounts Executive	1	Bachelor's (Hons)/ Master in Finance/CA Inter/CAF/ACCA qualified	2 years relevant post qualification experience
Facility Management & Safety				
Sr. #	Designation	No. of Posts	Qualification	Experience
1	Technician Civil (Mason)	1	Minimum Middle , Preferably Matric	3 Years experience
PKLI FILTER CLINICS DIRECTORATE (HEAD QUARTER, LAHORE)				
Urology				
Sr. #	Designation	No. of Posts	Qualification	Experience
1	Consultant (Urology)	1	MBBS or equivalent degree as per PMDC + American Board Certified in relevant field or MRCP/FRCS/CCT / European boards or MS/MD/FCPS in urology with 3 years post fellowship experience or equivalent.	Level I: Less than 5 years Level II: 5 – 10 years Level III: 10 – 15 years Level IV: More than 15 years Experience in Renal Transplant will be preferred

- Market based competitive salaries will be offered.
- Consultants may apply on below mentioned email by sending CV, all educational documents, experience certificates and fee slip. Talent.Acquisition@pkli.org.pk
- Only shortlisted candidates will be contacted.
- No TA/ DA will be admissible for the interview.
- PKLI&RC has the right to increase or decrease the number of positions at any time based on its need. Candidates selected for an interview will be required to provide information, including relevant documentation and experience certificates of qualifications etc.
- Candidates do not meet the selection criteria, need not to apply.
- Apply online job portal at: <https://jobs.pkli.org.pk:440/>. Only ONLINE applications will be entertained.
- Employees from Government Institutes must send their application along with fresh NOC, issued by the concerned department.
- The age limit is 18 to 62 Years, except staff nurses..
- The age limit for Staff Nurses is 18 to 50 Years.
- The applicants who have applied earlier need to apply again.
- The candidates who will not fulfil the required eligibility criteria can be cancelled at any stage during the process of selection or subsequently.
- Deposit an application processing fee of Rs.3,000/- (non-refundable) against each post for doctors and Rs.1000/- (non-refundable) for other positions through bank deposit slip at Bank of Punjab, Account No. 658008550400058 OR deposit the same amount in ONLINE account PK51BPUN658008550400058 under account title Pakistan Kidney and Liver Institute and Research Center. The application fee is not being received through "Raast online transfer app" temporarily because the paying persons are not identifiable with this mode of payment.
- Upload screenshot of online transaction or picture of bank slip while applying for an online position.
- PKLI&RC is an 'Equal Opportunity Employer'.
- Applications after the due date will not be entertained.
- Education, experience and age will be calculated on the closing date of advertisement.
- The last date to apply is 09 September 2024

Human Resource Department Pakistan Kidney and Liver Institute and Research Centre (PKLI & RC)
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