



PAKISTAN KIDNEY AND LIVER INSTITUTE AND RESEARCH CENTER

Pakistan Kidney and Liver Institute and Research Center (PKLI & RC) is working as a body corporate through Pakistan Kidney and Liver Institute and Research Center Act 2019 (the Act) passed by the Provincial Assembly of Punjab. PKLI & RC is overseen by an independent Board of Governors constituted through the said Act.

PKLI&RC-Rawalpindi is pleased to offer following positions for qualified candidates

PKLI&RC - Rawalpindi

Administration

1	Transporter	43	Matriculation	1 year relevant experience
2	Housekeeping Aide / Cleaner / Sweeper (Male / Female)	34	Middle / Under matric	Fresh
Security				
3	Security Guard	3	For EX Army Middle, AEC-II (Army Education), For Civilian Matric	For EX-Army : Min 10 years of experience For Civilian : 3 -5 Years of experience in security agencies

- Market competitive salary packages will be offered
- Candidates must upload all required documents (Qualification, Experience Certificates, Valid License & NOC (If applicable)) on the application portal.
- Incomplete application will not be considered.
- Only shortlisted candidates will be contacted. No TA/ DA will be admissible for the interview.
- Shortlisted candidates must bring all original & 1 set of copies at the time of interview.
- PKLI&RC has the right to revoke/increase or decrease the number of positions at any time based on its need.
- Candidate who do not meet the selection criteria, need not to apply.

• Applicants may apply through the online job portal at <https://jobs.pkli.org.pk:440/> or submit a hard copy of the job application along with all required documents (proof of payment, updated CV, educational credentials, experience letters, etc., as per the criteria mentioned in the job advertisement) at PKLI & RC Rawalpindi Office. Applications will only be accepted after depositing the non-refundable application processing fee of Rs. 1000 before the advertisement closing date.

- Employees from Government Institutes and Internal candidate must attach their application along with fresh NOC, issued by the concerned department.
- Application after the due date will not be entertained.
- The applicants who have applied earlier need to apply again.
- The candidates who will not fulfil the required eligibility criteria can be cancelled at any stage during the process of selection or subsequently.
- Education, experience and age will be calculated till the closing date of the advertisement.

• Deposit an application processing fee of Rs.1000/- (non-refundable) against these positions through bank deposit slip at Bank of Punjab, **Account No. 6780008550400047** OR deposit the same amount in ONLINE account **PK08BPUN6780008550400047** under account title Pakistan Kidney and Liver Institute and Research Center. The application fee is not being received through "Raast online transfer app" temporarily because the paying persons are not identifiable with this mode of payment.

- Upload/attach screenshot of online transactions or pictures of bank slips while applying for an online position
- PKLI&RC is an 'Equal Opportunity Employer'.
- The last date to apply is 03 December, 2025

Human Resource Department Pakistan Kidney and Liver Institute and Research Centre (PKLI & RC), Rawalpindi

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